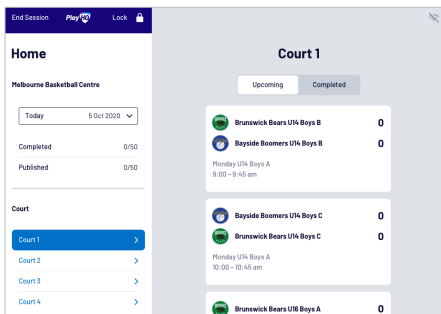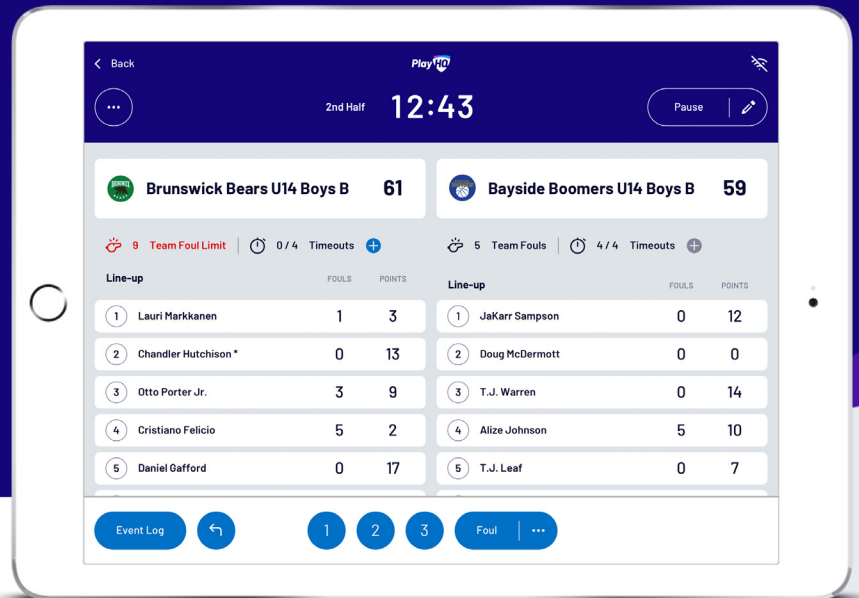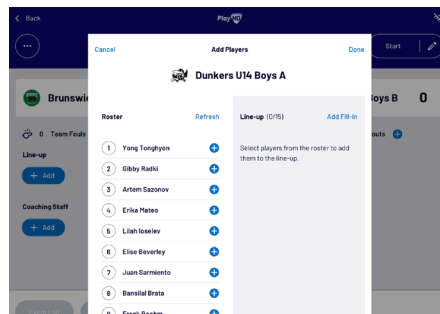# PlayHQ

Electronic Scoring Guide

UPDATED: JANUARY 2020

Choosing a game

Select a court to view all the upcoming games.
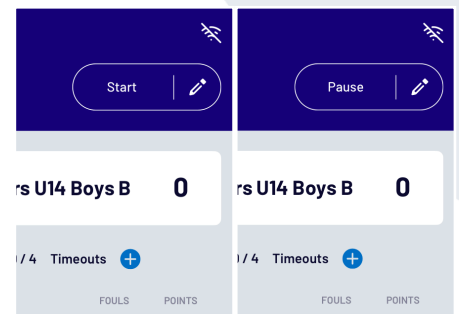
Choose any of the games to get started.

Managing the lineup

Select **+ Add** or **Edit** on a team to bring up the lineup editor.

Click on **+** or **−** to move players in and out of the lineup.

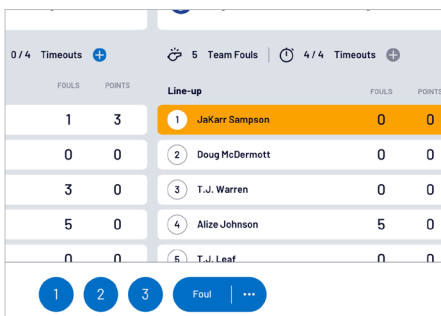To add a fill-in, click **ADD FILL-IN** and provide required player information.

Editing the clock & game periods

Click **START** to kick-off the next period. The clock will automatically begin counting down. The current period will show next to the clock.

Edit the clock by clicking the ✎ icon.

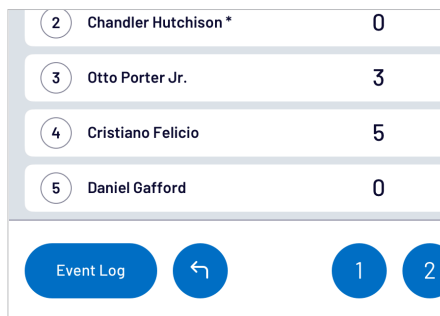When the clock has run down the period will automatically end.

Adding scores and fouls

Scores/fouls can be added by:

- Clicking on a player or team, then selecting the score/foul type, OR
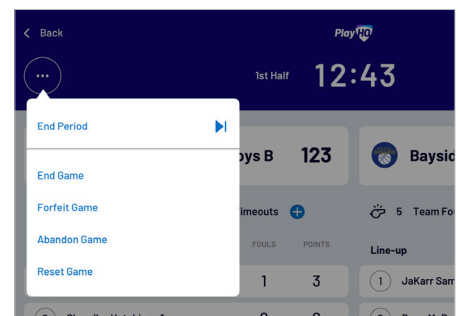- Clicking on the score/foul type, then selecting a player or team.

Click on the ••• to show advanced fouls.

Undo and event log

Click on **EVENT LOG** to view a full history of the games events.

Click on the ↩ to undo the last score or foul made.

Finalising a game

Click on the menu on the top left of screen, and select **END GAME**.

Forfeits and abandonments can be selected here also if required.

Please note that a referee will be required to finalise a game.